

**REDFORD TOWNSHIP HOCKEY ASSOCIATION
CONSTITUTION**

ARTICLE I

NAME – The name of the association shall be the “Redford Township Hockey Association”. It may also be referred to as “RTHA” or “Redford Hockey”.

ARTICLE II

PURPOSE- The purpose of the association shall be:

1. To provide recreational opportunities through hockey for the youth of the Township of Redford.
2. To provide skills sets such as; responsibility, citizenship, teamwork, camaraderie, sportsmanship, and physical well-being through the sport of hockey.
3. To work cooperatively with USA Hockey and the Michigan Amateur Hockey Association (MAHA) to grow the sport of hockey in the Township of Redford and surrounding areas.

ARTICLE III

OFFICE- The office of this association shall be located in the Township of Redford, County of Wayne, Michigan.

ARTICLE IV

FINANCE- The association shall not be conducted for profit. The association shall have no capital stock.

ARTICLE V

MANAGEMENT- The association shall be managed by it Board of Directors who shall act on behalf of the members of the association. The meetings shall be run according to Roberts Rules of Order Revised.

ARTICLE VI

MEMBERSHIP- The association shall be comprised of persons known as general members. A general member is defined as one or more of the following:

1. Parent(s) and/or legal guardian(s) (maximum of two) of a registered child who meets the criteria set forth under Requirements for Membership listed in this article.
2. Board members of the association who meet the criteria set forth under the Requirements for Membership listed in this article.
3. Coaches, assistant coaches, and managers that appear on the current Michigan Amateur Hockey Association (MAHA) roster for a registered RTHA team.
4. All past presidents of the association who are considered in “good standing” with the association.
5. Honorary members granted membership by the Board of Directors. The board may grant this membership at a regularly scheduled board meeting by approval of the simple majority of the board members present. Honorary members are not required to comply with the criteria set forth under the Requirements for Membership listed in this article.
- 6.

SECTION 1- REQUIREMENTS FOR MEMBERSHIP

1. General members shall pay an annual fee (registration fee) in the amount determined by the Board of Directors on an annual basis, prior to involvement as an active member. The fee shall be paid in advance of a player being placed on the roster of a team. The Board of Directors, at their discretion, may waive this requirement for RTHA team officials or Board Members who do not have a child in the association.
2. Each member shall adhere to the following: USA Hockey Participant Code of Conduct; all applicable MAHA rules and regulations, including the requirements of the S.T.A.R. program; and the RTHA Constitution and By-laws.
3. Each membership shall be yearly in nature and shall terminate at 11:59 PM on March 31st of each year.

SECTION 2- TERMINATION OF MEMBERSHIP

1. A member may be removed from the association. This removal may only be “for cause” wherein the member’s conduct was detrimental to the well-being of the association. “For cause” includes, but is not limited to:
 - a. Failure to adhere to: the USA Hockey Participant Code of Conduct; MAHA Rules and Regulations, including the S.T.A.R. program; RTHA’s constitution or by-laws.
 - b. Failure to pay just indebtedness to the association or one of its member teams on a timely basis as defined in the by-laws or rules.
 - c. Demonstrated failure to act in the best interests of the association, including the assessment of sanctions by USA Hockey or MAHA on a member.

2. If a member is considered for removal from the association, the Board of Directors shall convene a hearing of the entire Board as called by the President or his/her designee. All facts available shall be presented to the board for consideration. The affected member and the association may call witnesses. At the conclusion of the hearing, the Board shall decide by a simple majority of Board members present if the member shall be removed.
3. If a member is removed from the association, he/she shall have the right to appeal following MAHA and USA Hockey guidelines.

ARTICLE VII

BOARD OF DIRECTORS –

Composition-The Board of Directors of the association shall consist of no less than seven (7) and no more than seventeen (17) members, including the immediate past President and six (6) to sixteen (16) directors. The directors shall serve terms of one year. Directors shall be elected in accordance with Article VIII at the annual general membership meeting.

Eligibility- Candidates for election to the Board of Directors shall:

1. Be a member in good standing as defined by the rules of RTHA.
2. Meet the conditions as outlined in the election process in Article VIII.

Duties- Duties of the Board of Directors shall include:

1. Board Meetings- the Board of Directors shall conduct regularly scheduled monthly meetings at a predetermined location and time as agreed by the Board of Directors. Any member absent for three (3) or more meetings, or any board member who is unable to fulfill his/her obligation for any other reason may be replaced upon motion and vote by a simple majority of the remaining board members.
2. Management- the Board of Directors shall manage the affairs of the association in accordance with Article V.
3. Representation- the Board of Directors shall present and represent the views of its constituents and general membership. The Board of Directors shall allow any member in good standing to represent themselves to the Board for any item they wish to address to the Board at any regularly scheduled

meeting. The Board will represent the membership to USA Hockey or MAHA for any issues deemed necessary by RTHA.

4. Voting- The Board of Directors shall vote, on behalf of its membership, on all issues brought before the board. No board member shall have more than one (1) vote.

Assignments- Assignments shall include, but are not limited to:

1. Equipment Director
2. Travel Director
3. House Director
4. ACE Program Director
5. Finance Committee
6. Constitution/By-Laws Committee
7. Any other committee deemed necessary by the President of the association.

Compensation- Board members shall not receive remuneration from the association for work performed as a board member.

ARTICLE VIII

ELECTION PROCEDURE- BOARD OF DIRECTORS

An Election Committee, as appointed by the President, shall preside over the election.

Location- The election shall be held during the annual general membership meeting to be held during February of each year. The general membership meeting shall be held at the home ice arena of the RTHA. All RTHA members, over the age of eighteen, in good standing and in attendance shall be allowed to vote. The voting process shall be simple majority rule.

Nomination- For a nomination to be valid the following procedures shall be used:

1. The person making the nomination must be a member as defined in Article VI.
2. The nomination must be seconded by a member in good standing at the General Membership Meeting.
3. The nomination may be made in person at the General Membership Meeting or in written form. Written nominations shall be accepted from the time of the posting of the General Membership meeting date and time until the close of nominations at the General Membership Meeting.

Acceptance- To be a valid acceptance the following shall occur:

1. The nominee must be a member as defined in Article VI.
2. The acceptance must be made in person at the General Membership Meeting, or in writing. Such written correspondence shall be submitted prior to the General Membership Meeting being called to order.

Election- The election of the Board of Directors shall be as follows:

1. Votes will be cast by private ballot unless a motion is made to accept the candidates and vote by acclamation.
2. Candidates shall be elected to the Board of Directors based on numerical total of votes cast, in order of most votes cast per Candidate, until all positions are filled.
3. In the event of a tie in the number of votes cast, leaving undetermined the election of one or more Candidates, a second ballot will be cast for those undetermined Candidates, etc. until a Candidate is elected.
4. This newly-elected Board of Directors shall set a time and place for an organizational meeting to facilitate their transition, and transact any pending business. This shall include the selection of Officers.

ARTICLE IX

OFFICERS

1. **President-** the President shall be the Chief Executive Officer of RTHA, and shall preside at all meetings of the Board and the General Membership Meeting. The President shall have general supervision over the business activities of RTHA and shall see that all practices of the association are in compliance with the RTHA constitution and by-laws and applicable USA Hockey and MAHA policies. The President shall be an Ex-Officio member of all standing committees, and shall countersign checks of the RTHA account. The President may appoint committees for specific purposes.
2. **Vice President-** The Vice President shall, in the absence of the President, assume active supervision and management of all business of RTHA. The Vice President shall further perform any duties assigned by the President. The Vice President, or his/her designee, shall be the Registrar for RTHA.
3. **Treasurer-** The Treasurer shall have custody of all RTHA funds and shall keep, in records belonging to RTHA, full and accurate accounts of all receipts and disbursements. The Treasurer shall sign the checks on the RTHA account and disburse funds when approved by the President, taking proper vouchers for such disbursements, and shall render to the Board, at regular meetings and whenever requested by them, an account of all transactions and of the financial condition of RTHA. The Treasurer shall give a bond in such sum as the Board shall deem advisable and the cost of such bond shall be paid out of the funds of RTHA. The Treasurer shall be a member of the Audit Committee, as appointed by the President, and shall produce a yearly audit.

4. **Secretary**-The Secretary shall attend all meetings of the Board and the General Membership Meeting and shall preserve, in records of RTHA, true minutes of the proceedings of such meetings. The Secretary shall give all notices as required by statute, by-laws, or resolution. The Secretary shall keep a complete list of all RTHA members, and their addresses and telephone numbers. The Secretary shall perform other duties as may be delegated by the President.
5. The President and the Treasurer may execute any contract, conveyance, or other instrument in the name of RTHA when authorized by the Board.

ARTICLE X

MEETINGS-

All meetings of RTHA shall be held in a location convenient to the Membership, as the Board shall determine.

1. Regular meetings of the Board shall be convened monthly. Notice of the meeting shall be posted on the www.RedfordHockey.org website no later than seven days prior to the meeting.
2. Special board meetings may be held, on not less than twenty four (24) hour notice to the Board of Directors. Notice of request for a special board meeting may be given by the President or any board member. The notice shall be given in writing to the Board Secretary. The President shall decide at such time and place the board shall meet.
3. Each newly-elected Board may meet without notice immediately following the General Membership Meeting at which they have been elected.
4. A Quorum shall consist of seven Board members or a majority of the Board members if the Board consists of eleven or fewer members.
5. The affirmative vote of a majority of those present shall be required to carry any motion or resolution.

ARTICLE XI

QUORUM

Board Meetings- A simple majority of members of the board shall form a quorum for any meeting called.

ARTICLE XII

PUBLIC ACTIVITIES

1. RTHA shall not be used in any way for political purposes nor shall it, as an Association, actively participate in the political candidacy of any person.

ARTICLE XIII

FISCAL YEAR

1. The fiscal year of RTHA shall be from April 1 to March 31

ARTICLE XIV

AMENDMENTS

1. Any change to the Constitution shall require a vote of approval by the simple majority of the Membership present at the annual General Membership Meeting.
2. Any proposed change to the Constitution shall be posted for review at least 30 days prior to the General Membership Meeting, which shall then be effective immediately upon adoption.
3. By-laws may be reviewed on a quarterly basis by the Board of Directors. In order to maintain maximum efficiencies by the association, by-laws may be amended by a simple majority vote of the board at any regularly scheduled board meeting.
4. Any proposed change to the by-laws shall be posted for review for at least twenty (20) days prior to vote by the board on the proposed change.

ARTICLE XV

BY-LAWS

By virtue of the new RTHA constitution, any prior rule, policy or by-law is hereby rescinded on ratification of this constitution.

The association shall develop a new set of by-laws to accurately reflect the current membership trends in the association.

ARTICLE XVI

CLARIFICATION CLAUSE

Any issues that arise during the conducting of business of the association that can not be resolved in this document shall be resolved using the governing texts of USA Hockey, MAHA and Robert's Rules of Order Revised.